

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2017-2018

I. Details of the Institution

1.1 Name of the Institution

A.S. College

1.2 Address Line 1

Samrala Road, Khanna, Distt. Ludhiana

City/Town

Khanna

State

Punjab

Pin Code

141402

Institution e-mail address

asckhn@rediffmail.com

Contact Nos.

01628-228470, 225170

Name of the Head of the Institution:

Dr. R. S. Jhanji

Tel. No. with STD Code:

01628-228470

Mobile:

098149-01233

Name of the IQAC Co-ordinator:

Dr. Sanjeev Kumar

Mobile:

098728-57032

IQAC e-mail address:

skumar1962@gmail.com

1.3 NAAC Track ID

PBCOGN11342

OR

1.4 NAAC Executive Committee No. & Date:

EC/(SC)/10/A&A/54.2 Dated Nov. 15, 2015

1.5 Website address:

www.asckhn.com

Web-link of the AQAR:

http://www.asckhn.com/asckhnAQAR2017-18.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A+	90.45	2004	2004-2009
2	2 nd Cycle	A	3.51	2015	2015-2020

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

02/12/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC) –

i) AQAR 2015-16 submitted to NAAC on 8th February, 2017.

ii) AQAR 2016-17 submitted to NAAC on 25th October, 2017.

1.9 Institutional Status

University NA State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Science and Applications[BCA]/ Bachelor of Vocational Program[B.Voc(Multimedia, Graphics and Animation, B.Voc(Banking, Insurance & Retailing)]

1.11 Name of the Affiliating University (*for the Colleges*)

Panjab University, Chandigarh

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff /Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Effective implementation of Choice Based Credit System Benefits and Challenges
2. The Dawn And Dusk Of 20th Century

2.14 Significant Activities and contributions made by IQAC

- Help desk counter was established to guide students and parents in choosing right courses and subject combinations for right career in the beginning of academic session 2017-18.
- Academic calendar issued by Panjab University for the session 2017-18 for all UG & PG courses was circulated among various departments, so that they may prepare their activity calendar for the session.
- At the start of the session, proposed annual activity calendar is prepared on the basis of input provided by different departments about the various activities planned by each department.
- Recommendations of NAAC Peer Team about quality enhancement initiatives were deliberated with faculty and students to identify the areas which require more attention, particularly starting of PG courses in Science stream.
- As suggested by NAAC Peer team, the IQAC of the College tried to develop linkage with industry to have more institution-industry interface for increasing their employability and to expose our students about contemporary issues faced by the present business world.
- For faculty development, continuous efforts are being made by the IQAC to promote research environment for the faculty. As a result of IQAC motivation, research activities are carried out by the faculty for guiding M.Phil and Ph.D students in the subject of Punjabi and History in collaboration with the Panjab University, Chandigarh, other universities and research institutes.

2.15 Plan of Action by IQAC/Outcome

A plan of action was chalked out by the IQAC in the beginning of the session towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation of Annual Activity Calendar for Academic, Cultural , Co-curricular Activities of the Institution for Quality enhancement	Prepared Academic, Cultural, Co-curricular Activity calendar and communicated to different departments and in-charges of various Cultural and Co-curricular activities and monitored the progress as per schedule.
Outdoor Gym	An outdoor Gym having 6 stations for different physical activities has been set up for the students. The Gym became operational for the students in the month of March 2018. This facility is available to all the students from 9 AM to 5 PM.
Renovation of Reading Room of the College Library	To increase the seating capacity of the reading room, 9 new tables were added in addition to renovation of 10 existing tables.
Timely updation of college website	<p>College website is being updated time to time about different activities undertaken by the Institution in the field of academics, Sports and extra-curricular activities and Institutional Social responsibility.</p> <p>The merit list and admission criterion of Panjab University for students opting for B.Com, M.Com & BCA courses was also uploaded on the college website.</p> <p>The admission schedule and fee structure for different courses was also put on the college website for the information of different stakeholders.</p>

<p>Encouraging teaching faculty for their participation in more academic and research activities and career development programmes</p>	<p>The Principal of the college, Dr. R.S.Jhanji, delivered keynote address on Institutional Initiatives for the Enrichment of Teaching-Learning Process at Two Days National Seminar sponsored by NAAC on the topic “Teaching, Learning & Evaluation: Through Innovative Practice” on January 24, 2018.</p> <p>His research paper titled “An approach to V.S Naipaul’s aesthetics of Marginality” was published in Contemporary Research in India, Vol. 7(3) September, 2017, ISSN No 2231-2137.</p> <p>Three faculty members of the Punjabi and History have been guiding Ph D students. Presently, they are guiding 11 students.</p> <p>Various faculty members participated and presented around 39 research papers in international/ national/ state level seminars/conferences/workshops organized by universities and different colleges.</p> <p>Different faculty members published their research work in reputed journals of International(41) and National(24) repute.</p>
--	---

* Annexure I – University Academic Calendar

* Annexure II – Proposed Annual Activity Calendar of the Institution for the Session 2017-18.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The annual quality assurance report prepared by IQAC of the college was placed in the meeting of the Governing Body of the institution for approval and it was to the utmost satisfaction of the Management as many of the plans and initiatives undertaken in the post NAAC period were attained according to the road map of the institution for the session 2017-18. Finally, the report was approved for submission to NAAC, Bangalore.

Part – B

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	7	Nil	Nil	Nil
UG	7	Nil	2	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	3(COPS)	Nil	Nil	3(COPS)
Diploma	3(COPS)	Nil	Nil	3(COPS)
Certificate	3(COPS)	Nil	Nil	3(COPS)
Others	Nil	Nil	Nil	Nil
Total	23	Nil	2	9
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **13 elective subjects, more than 29 subject combinations; UG: 07, PG: 07, Career Oriented Programmes: 03**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	23
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders * Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

* Annexure-III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Panjab University amended rules and regulations governing the successful working of the semester system for all UG programmes. The revised syllabus of different programs recommended by respective UG/PG BoS was adopted by the institution.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	06	14	NA	NA

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
09	06	NA	NA	NA	NA	NA	NA	09	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

NA	NA	55*
----	----	-----

*Including 23 faculty members who were appointed on Three Year Contract under New Grant in Aid Scheme of Punjab Govt.

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	05	41	NIL
Presented papers	03	36	NIL
Resource Persons	NIL	NIL	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Skills based Learning: UGC powered skill development courses B.Voc(Banking, Insurance & Reatailing) and B.Voc(Multimedia, Graphics and Animation) aim at promoting skill based learning in specific areas of student's interest. These courses are running under the umbrella of commerce and computer domain. Different faculties are also motivated to introduce skill based learning components that equip students with requisite skill in the chosen discipline of study.

Learning through ICT: Faculty has been fully sensitized for utmost use of ICT tools in their Teaching Learning Process.

Research Based Learning: PG students of Commerce and B.Voc students completed different research projects as part of their curriculum requirements. Other ongoing initiative processes are English language Lab and Life Skills Programs which help in shaping the Holistic Personality of the students. The IQAC continuously endeavours to innovate and implement processes that enhance teaching learning and evaluation in the institute.

2.7 Total No. of actual teaching days during this academic year

195

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per university rules, under semester system, we conduct classroom tests, on the basis of which the internal assessment is computed. We ensure that all these tests are conducted properly and the students are benefitted in the terms of preparation for the final examination. The college ensures that the parents of the students are informed about their academic performance at regular intervals through SMS and registered letters, in case the students miss or attempt poorly in class test.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06

2.10 Average percentage of attendance of students

82.5

2.11 Course/Programme wise, distribution of pass percentage:

Title of the Programme	Total No. of Students appeared	Division				
		Distinction (%)	First (%)	Second (%)	Third (%)	Pass (%)
B.A. VI SEM	238	3.78	21.42	39.07	Nil	60.50
B.SC. VI SEM	156	23.71	53.20	46.79	nil	81.41
B.COM. VI SEM	137	26.27	74.45	25.54	nil	92.7
B.C.A. VI SEM	19	5.2	56.6	47.36	nil	78.94
B.VOC VI SEM	14	21.42	92.85	-	nil	92.85
M.A. II SEM ENGLISH	28	-	21.42	50	-	71.42
M.A. IV SEM ENGLISH	24	-	25	58.33	-	83.34
M.A. II SEM PUNJABI	12	-	25	58.33	-	83.3
M.A. IV SEM PUNJABI	18	5.5	61.11	27.77	-	88.88
M.A. II SEM HISTORY	15	6.6	53.33	26.66	nil	80

M.A. IV SEM HISTORY	29	3.44	24.13	68.96	nil	93.10
M.A. II SEM POL. SCI.	9	nil	55.55	nil	nil	55.55
M.A. IV SEM POL. SCI.	26	19.23	61.53	23.07	nil	84.61
M.A. II SEM ECONOMICS	11	9.09	27.27	nil	nil	27.27
M.A. IV SEM ECONOMICS	13	76.9	92.30	nil	nil	92.30
M.COM. II SEM	31	51.61	87.09	nil	nil	87.09
M.COM. IV SEM						
MSC. II SEM MATHS	23	nil	60.86	8.69	nil	69.56
MSC. IV SEM MATHS	35	17.14	51.42	42.8	nil	94.28

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC periodically conduct programs to explore avenues that enhance teacher's effectiveness through organization of skill development training programs. The IQAC of the college encourages faculty members to identify and invite distinguished Industrialists, business leader, field practitioners, academicians and researchers to share their expertise with students through guest lectures, workshops, seminars and conferences.

The IQAC members interact with the Principal along with Dean of Academics to plan methods and processes to incorporate and implement new ideas and creative projects for departments. Members of faculty are also encouraged constantly to update their skills and knowledge and identify teaching methodologies that enhance teaching-learning practices and processes.

As part of quality enhancement/ sustenance, the following measures are adopted:

Departmental activity calendar- All the teaching departments are asked to prepare the activity calendar in the beginning of session and plan their departmental activities accordingly.

Academic Calendar of the University: After the completion of admission process and Time table, the teaching plans for each academic term are prepared by the respective departments so that syllabuses of all the classes are completed well in time.

Feedback from students on curriculum teaching, learning and evaluation: The College has a well structured feedback system that evaluates the teaching learning process. [Annexure III]. The feedback and suggestions are discussed and reviewed by IQAC with the faculty and remedial measures are taken if required.

The Principal also discussed performance of teachers in departmental meetings and specific problems are addressed with individual faculty members.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	nil
UGC – Faculty Improvement Programme	nil
HRD programmes	nil
Orientation programmes	nil
Faculty exchange programme	nil
Staff training conducted by the university	nil
Staff training conducted by other institutions	nil
Summer / Winter schools, Workshops, etc.	05
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	21	nil	33
Technical Staff	04	02	nil	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Aware faculty members regarding submission of research proposals, seminars/conferences proposals by circulating latest guidelines and any changes in the rules and regulations of funding agency.
- Appreciation of faculty involved in research
- Constituted Research Wing for the Session 2017-18.
- College students are encouraged to participate in the National/ International seminars /conferences/workshop in relevant disciplines.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	29	2	-
Non-Peer Review Journals	-	5	-
e-Journals	9	-	-
Conference proceedings	3	17	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	01	Alumni Association, A.S.	1 Lakh	1 Lakh

		College, Khanna		
Any other(Specify)	01	Director, Youth services, Ludhiana	2,000	2,000
Total	-	-	1,02,000	1,02,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	-	-	-
Sponsoring agencies	-	College Development Council, PU ICSSR, North Western Regional Centre, Chandigarh	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons: **07**

Experts Resource Person

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year: NIL

3.15 Total budget for research for current year in lakhs: Nil

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	01	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them.

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: 263 (93 Boys and 170 Girls)

(College Level- 7 days camp at the college)

University level State level
National level International level

3.22 No. Of students participated in NCC events:

University level State level
National level International level

3.23 No. Of Awards won in NSS:

University level State level

National level International level

3.24 No. Of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility. **64**

Annexure 3.26

Department wise details of activities during the session 2017-18

Department of Chemistry	
1.	Chemistry Department provided water consultancy to a number of faculty members and students on the basis of water samples analyzed in the chemistry lab during the session 2017-18.
2.	Third Chemistry Faculty Award of Rs. 5000/- was awarded to Aastha Rattan, student of B. Sc.-II for scoring highest marks(97.5%) in the subject of chemistry in the college in session 2016-17.
3.	Department of chemistry organized one day excursion to Kasauli and Pinjore Garden on November 05, 2017.
4.	The Department successfully organized online assignment submission by students in the session 2017-18.
5.	'Periodic Table Writing' contests and 'Guess the Chemical Term' competition was organized by Chemical Society on March 28, 2018.
6.	Industrial Chemistry students learnt the art of making soap under the guidance of Prof. Renu Bala.
7.	A workshop on molecular modeling using Avogadro Software was organized in the month of March for the students of B.Sc. I under the spoken tutorial project of IIT Mumbai, a programme of MHRD, GOI.
8.	Astronomy club of the college organized a collimation workshop on January 25 th , 2018. The students learnt the finer skills of setting up telescope, in day light, for night viewing. The club organized a live telecast and telescope viewing of Blue Blood Moon, the moon eclipse on January 30, 2018 at 6:00pm. The club also organized a Jupiter, Mars and Saturn viewing on April 05, 2018 at 4:30 am in the college grounds. Prof. Ravinderjeet Singh, Dr. Rawel Singh and B. Sc. III year students Ashutosh, Sonu and Mahesh organized the planet viewing.

9.	Concept test in Chemistry (CONtech-2018) was organized by the department of chemistry in collaboration with Association of chemistry teachers(ACT) Mumbai on January 30, 2018.
10.	Two students of B.Sc. (Non-Medical) Suchita Dhammi and Mahesh got inspire SHE (Scholarship for Higher Education) constituted by DST, New Delhi, Govt. of India. These students will get an annual stipend of Rs. 80000/- per annum till completion of their Post-Graduation subject to maintenance of good performance in academics.
Department of Commerce	
11.	The Department of Commerce organized One Day National Seminar On the Topic Effective Implementation of Choice Based Credit System Benefits and Challenges on 17 th March, 2018 collaboration with ICSSR (North Western Regional Centre, Chandigarh).
12.	The department organized an exhibition dedicated to women day on 12 th March, 2018. The theme of the exhibition was Advertisement campaign reflecting women empowerment.
14.	One day Educational Trip was Organized by the Department for the students Of M.com on 25th Feb 2018. The students visited Tikkar Taal, Pinjore and Choki Dhani at Amravati Enclave.
15.	One day Educational Trip was Organized by the Department for the students Of B.Com -III on 18 th March, 2018. The students Visited Tikkar Taal, Pinjore and Rajpura Haveli.
16.	One day Educational Trip was Organized by the Department for the students Of B.Voc (BIR) on 9 th April, 2018 . The students Visited Tikkar Taal and Rajpura Haveli.
17.	The department Organized Extension Lecture on the Contemporary topic GST on 14 August, 2017.
Department of Computer Science	
18.	Extension lecture on the topic "Cyber Security" was organized on 20 th March, 2018. Dr. Navdeep Singh, Associate Prof., Department of Computer Science, Mata Gujri College, Fatehgarh Sahib was the resource person.
19.	The students attended online talk " <i>Priksha Par Charcha</i> " delivered by Prime Minister Narendra Modi on 16 th Feb, 2018, the motive of the talk was to discuss ways and means to deal with examination stress.
20.	Department of Computer Science organised workshop on Hardware and Assembly" was conducted for the students of BCA I by Prof. Rajiv Sharma.
Department of Economics	
21.	Department of Economics organized one day educational tour to Kasauli, Pinjore Garden and Chokhi Dhani on November 12, 2017. Dr. Anil Kumar Singla, Dr. Shiv Kumar, Prof. Shukul Puri accompanied 50 students.
22.	Department of Economics organized 12 th Dr. B.S. Minhas Memorial Lecture on " Economic Reforms, Growth and Inequality: Roles of Employment and Human Capital " delivered by Dr. S. Mahendra Dev Director and Vice Chancellor, IGIDR, Mumbai, on February 28, 2018.
Department of English	
23.	An Extension Lecture was organised in month of March. 2018 and the resource person was Dr. Manjeet Inder Singh from Punjabi University Patiala (Punjab)

24.	A drama was staged by the students of M.A. English in the month of Sept. 2017.
25.	A caption contest was organised in month of Oct. 2017.
26.	A Creative Writing Competition was organised in month of Feb. 2018.
Department of History	
27.	Department of History, organised the Exhibition on the topic “The Taruma Of Partition “from 14 to19 August 2017.
28.	Department of History, organised one day national seminar on The Dawn And Dusk Of 20TH century on 18-11-2017.
29.	Department also organized one day educational tour from Khanna to kausali on 11-03-2018.
30.	On 20-03-2018 Dr Anju Suri, Professor and Chairperson Department of History Punjab University Chandigarh delivered a extension lecture On “ Netaji Subhash Chandra Bose :An Unforgettable Hero ”.
Department of Physical Education	
31.	Veteran walk (Male and Female) was organized by the Department of Physical Education, A.S. College, Khanna on 28-01-2018. Total 65 veterans (58 male and 07 female) participated in the walk. The event was flagged off by Dr. P Jain, Jain Bones and Super Speciality Hospital Khanna.
32.	66 th Annual Athletic Meet was organized on 6 th and 7 th March, 2018. On the inaugural day of the meet, Sh. Balwinder Singh Bhikhi (P.P.S.) S.P. Police District Khanna was the chief guest and Sh. Hemraj Vij (USA) was guest of honour. On the closing day of the meet, prizes were distributed by chief guest S. Gurkirat Singh, MLA Khanna and guest of honor S. Lakhvir Singh Lakha, MLA Payal. Harmanpreet Singh of M.A.II (History) and Sukhwinder Kaur of B.C.A. III were declared best athletes in men’s and women’s category respectively. Cash prize of Rs. 2100 were given to both athletes. Total 534 athletes (316 men & 218 women) participated in this event.
33.	A seven Kilometer Cross Country competitions of the College students was organized on 02-02-2018 by the Department of Physical Education, A.S. College, Khanna. Total 122 athletes participated in this competition. The event was flagged off by college Principal Dr. R.S. Jhanji.
Department of Political Science	
34.	P.G.Department of Political Science celebrated “ Independence Day ” on 14 August 2017.
35.	The Students of the department attended the lecture organised by the college on 23rd March 2018 to Commemorate the memory of Shaheed Bhagat Singh which is celebrated as Youth Empowerment Day under the Anti Drug Program by the Punjab Government.
36.	The department organised a one day educational trip under the banner of Political Science Association on April 8,2018 . Under the supervision of Prof.Gagandeep Sethi & Dr.Sheveta Sehgal the touring party visited Gurudwara Sri Anandpur Sahib & Virasat E Khalsa(The Temple Of Sikh History).
37.	As per the direction of Ministry Of Human Resource Development, Government Of India & University Grants Commission letter no. D.O.No.F.1-

	1/2017 (Secy) dated August 8,2017, the Students of P.G.Department Of Political Science took part in the Online Quiz programme on the eve of 70th Year of Independence and 75th Year of Quit India Movement through the Online Applications: Quiz.mygov.in and NarendraModi.in app.
38.	The department formed Electoral Literacy Club comprising one Nodal Officer (Pr.Gagandeep Sethi) and two Students as Chairman (Shaminderbir Singh Bhatti of M.A.IIIrd Sem) and Vice Chairman (Lakhanpal Singh M.A.IIIrd Sem). As per the guidelines of Electoral Registration Officer cum SDM Khanna the club encouraged & socialize the college students to use their Political Rights wisely.
	Department of Physics
39.	The department of Physics conducted a National level Examination (NGPE-2018) on January 21, 2018 . 3 students got Top positions in the exam at college level out of 29 participants. Our student Gurharpreet Kaur of B. Sc. I (Roll. No. 2233) has been awarded State Topper for having been placed among top 1% of candidates of state of Punjab.
40.	A workshop on “ Collimation of Telescope ” was organized by the department of Physics with the association of Astronomical Club on 29-01-2018.
41.	Faculty of sciences organized an online quiz contest in the month of February 2018.
42.	Science quiz competition was organized by the department of Physics in association with other science departments on 28-02-2017.
43.	The department of physics organized a movie show on Biography of Stefan Hawking to pay tribute to him on 27-03-2018.
44.	The department of Physics organized one-day educational trip to Science City Kapurthala in collaboration with other science departments on 29-03-2018.
45.	A Workshop has been conducted on “ Applications of Origin software ” in physics lab for graphical representation of data for the students of B.Sc. II and III.
	Punjabi
46.	P.G. Department of Punjabi Celebrated Maat Bhasha Diwas (slogan & Essay writing Competition organized) on 21 th February, 2018.
	Department of Sociology
47.	A total of 45 Students of the Sociology Department visited Red Cross Virdh Asharm Bullepur Khanna as an Educational Tour on 12-04-2018 under the supervision of Prof. Kuljinder Singh.
	NSS
48.	93 Boys and 170 Girls Volunteers were enrolled in this year.
49.	6 NSS volunteers attended HIKING and TREKKING camp at Nauni, Solan, H.P organised by Youth Welfare Department, Pan jab Univ. Chandigarh from 30-6-2017 to 8-7-2017.
50.	Organised One Day Camp on 8-8-2017 at College Grounds to start NSS activities.
51.	Celebrated VAN- MAHOTSAVA on 18-8-2017.
52.	Organised Swachhata Pakhwara from 1-15 th September 2017.
53.	Held 7 days NSS Camp from 23-12-2017 to 29-12-2017 in village Kauri. 120 NSS volunteers and 13 Non students Volunteers attended the Camp.

54.	Prof Sonia Sehgal attended Seven days NSS camp (Girls' Unit) from Dec. 22, 2017 to Dec 29, 2017 under the theme "Health, Public sanitation & Hygiene".
55.	Blood Donation Camp was organised on 26-12-2017. 40 students donated Blood Prof Prashant Sharma attended Seven days NSS camp(Boys' Unit) from Dec. 22, 2017 to Dec 29, 2017 under the theme "Health, Public sanitation & Hygiene".
	NCC
56.	20 NCC cadets earned NCC B Certificate.
57.	13 cadets earned NCC C Certificate.
58.	25 cadets attended Annual training camp at Rampur Chana from 21/12/17 to 30/12/2017.
59.	15 cadets attended Annual training camp at Bhawanigarh from 13/06/17 to 22/06/2017.
60.	35 cadets attended parade at Independence Parade and Republic Day Parade.
	Other Activities
61.	Prize distribution function was organized on 6 th April, 2018 in which total 224 prizes (181 academic prizes, 43 co-curricular activity prizes) were distributed by the Chief Guest S. Parminder Singh Pinki (MLA, Ferozepur) and S. Gurkirat Singh (M.L.A Khanna) presided over the function.
62.	Sanjhivalta Diwas on the eve of birthday of Guru Nanak Dev Ji was celebrated on 03-11-2017. Dr Surjit Singh Bhatti, Senior Fellow, Punjabi University, Patiala was the resource person. He highlighted the relevance of the teachings of Guru Nanak Dev Ji in present life and his contribution of in shaping the society. Community Langar was organized on this occasion which was prepared and served by the students.
63.	International Yoga Day was celebrated in the college on 21 st June, 2018, in which Principal, Staff and students performed different <i>asans and pranayaams</i> . The importance of Yoga in daily life was also highlighted on this occasion.
64.	The alumni association organized Annual Sanman Samaroh on 14th October, 2018. S. Shamsheer Singh Dullo, MP, was the chief guest on this occasion. The distinguished alumnus of A.S. College who have excelled in different spheres of life were honoured. On the same day, Annual Kavi Darbar Mehfil 2018 was organized, in which the poets of national and international repute regaled the audience.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	80937 in sq.mts.		-----	80937 sq.Mts.
Build Up Area	14507 In sq.mts	100 sq. Mtrs.		14607 sq. Mtrs.
Class rooms	36	-----		36
Laboratories	14			14
Seminar Halls	03	-----	-----	03
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		----	-----	
Value of the equipment purchased during the year (Rs. in Lakhs)		371144/-	College Fund	
Dark Room	02		College fund	02
Seminar Room	02		College fund	02
Outdoor Gym*	Nil	01	College fund	01

* An outdoor Gym having 6 stations has been set up for the students with the total cost of Rs. 2,35863/- .The Gym became operational for the students in the month of March 2018. This facility is available to all the students from 9 AM to 5 PM.

4.2 Computerization of administration and library

- Computer facility has been made available to all the personnel working in the administrative office and library. Whole of the accounts department have been completely computerized including collection of fee.
- UGC Sponsored Network Resource Centre have 8 computers with internet facility housed in the college library.
- Both the Language Labs have been equipped with 14 computers with latest softwares.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	51507		195	110260/-	51702	
Reference Books	2031		8		2039	
e-Books			E books are subscribed through NLIST Programme of INFLIBNET	5900/-		
Journals	65		-1		64	79365/-
e-Journals	INFLIBNET Annual Subscription Rs 5,900/-					
Digital Database	NIL		NIL		NIL	
CD & Video	685		11		696	**
Others (Newspapers)	11		01		12	20316/-

Digital Resources	Library users are guided to become members of National Digital Library of India.
-------------------	--

* Subscription amount of journals .

** *Received as complementary copies with different books and magazines.*

A sum of rupees 1,75,884/- spent on renovation and building of new furniture for college library.

4.4 Technology up gradation (overall)

	Total Computer s	Computer Labs	Intern et	Browsing Centres	Computer Centres	Office	Depart -ments	Others (Reporgraphic Service)
Existing	140	06	All	01	---	05	15	01
Added	---	-----	All	----	---	---	----	----
Total	140	06	All	01	---	05	15	01

*Reprographic Service to the students

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Continuous activities are organized by Department of Computer Science to upgrade the IT skills of teaching/ non-teaching staff and technical staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT 90947-00

ii) Campus Infrastructure and facilities 225342-00

iii) Equipments 280197-00

iv) Others 603965-00

Total : 1200451/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC is a very important tool in enhancing awareness about students support services and is an integral part of the system. The IQAC provide linkages with other institutions and organizations for collaborative programs that enhance student participation and leadership qualities. The IQAC sensitize the students regarding participation in academic, sports and extra co-curricular activities in and outside the Institution through various clubs and societies like NSS, NCC, Student Welfare Club, Career Guidance and placement cell, Red Ribbon Club, Brilliant Students Club, Sports Council, Youth Welfare Club etc. During assemblies of students, they are made aware of the various facilities like Common rooms, In & Out door Gyms, Reading Hall, Language Labs, Network Resource Centre, Canteen etc. The IQAC recommends the needy and deserving students for financial support available from college as well as other from social organizations or renowned philanthropists, which are working for the cause of education inclusion.

5.2 Efforts made by the institution for tracking the progression

The College has a sound mentoring system in place. Academic and personal mentoring is made available to the students at multiple level. Besides, the course teacher, each class or department has a mentor(Head of respective Department), whom the students can approach for guidance and counseling. Each mentor gets to know the student personally and keep an eye on their academic performance, attendance records and their participation in sports and extra co-curricular activities.

Students are also motivated to chose right career through services of career guidance and placement cell, extension lectures, workshops and made aware of various career options after completion of respective course.

The examination branch of the college keeps academic record of every student and identify brilliant students as well as slow/poor performer. Required support is provided to brilliant students by Brilliant Student Club. For poor performers, remedial classes are arranged to improve their performance.

5.3 (a) Total Number of

UG	PG	Ph. D.	Others
1709	345	----	----

 students

(b) No. of students outside the state

Nil

(c) No. of international students Nil

Men	No	%		Women	No	%
	1021	49.70			1033	50.30

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1486	658		406	Nil	2550	1172	531		352	Nil	2054

Demand ratio UG 1:1	Dropout %	06.73 (47/698)
	PG 1:1	17.33 (56/323)
	B.Com. 1.88:1	2.17(09/414)
	B.Sc.	4.86 (22/452)
	M.Com.1.47: 1	0.05(2/40)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career guidance cell motivate the students about various competitive exams and provide relevant guidance to them for the preparation of these exams - Civil Services, Banking, and other competitive exams. etc. Books and relevant material for preparation of IAS, PCS, UGC-NET and other competitive exams is available in the college library. Special emphasis was given to courses in personality development and vermitechology. Teachers of PG department guide their students about preparation of these exams.

No. of students beneficiaries 185

5.5 No. of students qualified in these examinations

NET	8	SET/SLET	x	GATE	x	CAT	x
IAS/IPS etc	x	State PSC	x	UPSC	x	Others	06

5.6 Details of student counselling and career guidance

College has career guidance and counseling cell which helps the students in providing jobs and prepare them for interviews. During the session 2017-18, about 185 students were benefitted by the services provided by the cell.

No. of students benefitted

185

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	Total
02	150	Nil	45	45

5.8 Details of gender sensitization programmes

To sensitize the students regarding issues concerning Females(Gender Sensitization), an annual workshop and lectures were organized to guide the students about various initiatives undertaken by the institute to ensure their safe and comfortable stay in the campus. Separate assemblies of Girls students were also organized in which female teachers interact with the students to aware them about various *do's and dont's*.

PG department of Commerce organized an exhibition to celebrate women day on 12th March, 2018. The theme of the exhibition was ***Advertisement campaign reflecting women empowerment.***

The students of M.Com participated in the event. The team of Shiana, Jyoti, Gurpreet , Soumya and Riya got the First prize. The team of Bhavanpreet, Navdeep, Ishika, Lovdeep, Neha Sharma got second prize and Babaldeep, Manpreet, Harjeet, Kajal and Himani got the Third prize. Aarti, Geetika, Neha, Sukhdeep and Shivani got the consolation prize for the arful work.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

108

National level

5

International level

×

No. of students participated in cultural events

State/ University level

114

National level

×

International level

×

Male – 39

Female - 75

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	305 + 32 (Sports)	732740+79632
Financial support from government	378 (SC)	Grant Awaited
Financial support from other sources	32 (Alumni Association)	76800
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 **Major grievances of students (if any) redressed:** As per the UGC/University/ Government guidelines and directives issued from time to time, the institute has constituted the Discipline Committee, Anti Ragging Committee, Special Cell for redressal of Grievances and Special Cell for redressal of Women Complaints of Harassment(both Mental & Sexual). Barring some minor indiscipline issue, there has had been no instance of ragging or sexual/mental harassment of students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Improving the lives of our students, their communities and enhancing the socio- economic prosperity of the region through education while inculcating the spirit of nationalism and striving for excellence in everything we do.

Mission

The institution is committed to impart integrated and personalized education which fulfills the idea of higher education, national goals and Globalisation to all sections of the society particularly to the rural and less privileged social groups for creating intelligent, dedicated, socially committed, secularly imbued, divinely alert and patriotic good human being in line with the traditions of our culture and society.

6.2 Does the Institution has a management Information System

The proposal of IQAC to have ERP system is under active consideration of the Governing Body.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution provides education and training in Humanities, Sciences, Social Sciences, Commerce, Computer Applications and Vocational and skill development Courses B.Voc(Banking, Insurance & Retailing) & B.Voc (Multimedia, Graphics and Animation). The subjects taught in these courses are provided by the university/ UGC however the institution has the liberty to start Add-on courses which are taught to students additionally besides their actual subjects of the course. Presently Career Oriented Programs in non-formal mode like Bio-Technology (to the medical students), Industrial Chemistry (to the non-medical students), Travel and Tourism (to Social Sciences students) and Computer based Accountancy (to students of Commerce stream) are also taught.

02 Senators and 4 Faculty members of the college are members of UG/PG Board of Studies and different faculties constituted by the Panjab University for restructuring and updation of curriculum of different streams.

6.3.2 Teaching and Learning

Teaching Aids Cell of the college imparts training to the teachers as well to the students for preparing OHP slides, Power point presentations and also the use of digital visualizes and interactive boards. Teachers are encouraged to attend faculty improvement programmes like Orientation Course, Refresher Course, Seminars and Workshops. Educational trips are undertaken to get on the spot information.

6.3.3 Examination and Evaluation

The institution has separate Examination Branch which prepares all examination related programmes on the basis of University calendar. It collects question papers from the teachers, prepares date sheets and provides answer books so that the examination is conducted in a smooth manner. It keeps the records of results of all the students. The results of the students are completely displayed on the Notice board and are conveyed to the parents through postal service. On the basis of results, students who could not get qualifying marks are detained. The examination branch also provides dates for special tests to the students who want another chance to get qualifying marks. The class wise final results of the teachers are evaluated by the Principal and necessary corrective advises or suggestions are given to the faculty. The institution results are compared with the overall university results of a particular class and are discussed at the start of the new session. The results are also considered by the management at the time of granting increments.

6.3.4 Research and Development

The institute provides supports for Research and Development in terms of laboratories, library, Xerox facilities, scientific equipments, internet, INFLIBNET, computers, photography equipments to the teachers. The college has Research wing which provides information and guidance for publishing papers in indexed journals. Faculty pursuing higher degrees like M. Phil or Ph. D are advised to select genuine research guides.

6.3.5 Library, ICT and physical infrastructure / instrumentation

a) Library A. S. College prides of its Library as one of the best in this region as it has 51702 books and 2039 reference books, 64 periodicals with seating capacity of 200 students at one time. It is fully computerised and air-conditioned. 12 daily Newspapers in Hindi, Punjabi and English language are received for the students and teachers. Other main distinct features of the college library is the working of SOUL2.0 software for retro conversion of the books. The library provides access of E-resources through NLIST programme of INFLIBNET and NDL(National Digital Library). The UGC Network resource centre is also housed in the college library which provide internet access to various educational websites. Newspaper clipping register is also maintained in the College Library in which records of all activities were kept.

b) ICT The campus is fully equipped with Wi-Fi facility. Internet facility is available in all the departments.

c) Physical infrastructure/ instrumentation

The college is spread over 20 acres of land and has sufficient infrastructure. It has 36 classrooms, 8 Science Labs, 3 Computer Labs, 1 Multimedia Lab, 1 BIR Lab, 2 Language labs, 2 Seminar Halls, 1 centrally air-conditioned auditorium with Multimedia facility, 1 Girl's common room, 1 Staffroom, separate administrative block, Library, Play Grounds, Stadium, Gymnasium hall, Dispensary, Separate Canteen for boys & girls and teaching staff, separate office for each department. CCTV Cameras are fitted in all corners of the college. Solar lights remain illuminated all night. The college provides transport to the girl students and has a 45 seated bus. Cool and fresh drinking water is available to all the blocks. 6 Xerox machines are available for photocopying. For regular power supply, the college has one 120KV, one 65KV and another 10KV generator. The college has also new PG block having 6 class rooms along with separate washrooms for boys and girls. A branch of Punjab National Bank is also situated in the premises of the college.

During the session 2017-18,

An outdoor Gym having 6 stations has been set up for the students . The Gym became operational in the month of March 2018. This facility is available to all the students from 9 AM to 5 PM.

To increase the seating capacity of the reading room, 9 new tables were added in addition to renovation of 10 existing tables.

To augment basic amenities for the students in the college stadium, 4 New washrooms(2 each for boys and girls) were also constructed.

6.3.6 Human Resource Management

Human resource plays a very important role in achieving vision, mission and objectives of any institution. For this purpose, both teaching and non-teaching staff along with Management and Principal work as a team for achieving institutional goals. There is complete coherence between all the stakeholders by taking into account interest of every stakeholder.

The activities of the college are looked after by the various committees constituted by the Principal. Each committee is supervised by convener (senior faculty member) and several members from both teaching and nonteaching staff. The work done by the committees is monitored by the Principal. The examination results of the teachers are also viewed by the Principal. On the basis of abilities of faculty ACR is written by the Principal which is further evaluated at the time of granting increments and promotions.

6.3.7 Faculty and Staff recruitment

Depending on the work load in each department and student`s strength, recruitment of the staff is made against sanctioned posts (govt. aided) or as management posts or on ad hoc basis.

Substantive teaching posts (govt. aided) are filled according to the guidelines of the UGC adopted by the State Govt. Vacancies are advertised in the local and National Newspapers. Appointments are made according to the eligibility criteria laid down by UGC (i.e. NET/SLET/PhD as mandatory qualification) and by State Govt. (e.g. Punjabi language at Matric level is must) by a Selection Committee comprised of Principal, Subject expert, DPI nominee, Punjab University nominee and a senior member from the Management. A merit list is prepared from the records (submitted along with application) of the applicants and only first 6 are called for the interview for 1 post and first 10 are called for 2 posts as per PU/Pb. Govt. Templates. These substantive posts are filled on contractual basis for the first 3 years as the directions of the State Govt. During the session 2017-18, 9 faculty members were appointed in different faculties under this scheme.

Non substantial posts (in self financing courses or additional posts) are filled by Management following the same procedure, for the smooth functioning of these subjects, of course qualification and merit of the appointee is not ignored.

Non teaching vacancies are filled as per the norms fixed by the State Govt. after giving advertisements in daily Newspapers. Additional Peons and Sweepers are appointed from Management or Principal account depending upon the student`s strength and work in the

..

6.3.8 Industry Interaction / Collaboration

Career Guidance and Placement Cell of the college provides information about jobs suitable for our graduates or postgraduates and also arranges placement drives on-campus or off-campus. Since most of our graduates prefer to pursue higher studies therefore collaboration with industry was not felt in the past however with the introduction of Vocational & skill based courses, institute- industry interface becomes the need of the hour. Efforts are going on to sign more MOUs with the industry.

In 2017-18, 185 students from different streams were registered with Career & Guidance cell for guidance about different career options and opportunities available. Many students from PG and UG programs from various streams participated in different job fairs held at Chitkara University, Aryan College of Engineering and Technology, Baba Banda Singh Bhadur College, Ludhiana College of Engineering and Technology. Finally, 45 students got offer letters from different companies.

6.3.9. Admission of Students

Admission process starts immediately after summer vacation as per dates already mentioned in the college prospectus. However, the prospectus is made available about one month earlier from the opening of college. Admission dates and dates for the start of new and ongoing classes are fixed by the university.

Prospectus contains all the admission guidelines as laid by the university and necessary instructions which are to be followed by the student at the time of entry into the college. Admission in B.A.I, B.Sc.1, and B.Voc.1 and in all M.A.1 year is made on first come first basis depending on the number of seats. Admission in B.Com.I/BCA I and M.Com I is strictly made on merit basis for which the students submit duly completed applications on or before a particular date. The merit list along with admission schedule and cut off is displayed on the college notice board and also uploaded on the college website

The class wise enrolment for the session 2017-18 is as under:

1.	B.A.	699
2.	B.Sc.(Medical)	108
3.	B.Sc.(Non-medical)	344
4.	B.Com.	412
5.	BCA	84
6.	M.A.(History)	47
7.	M.A.(Political Science)	47
8.	M.A.(Punjabi)	29
9.	M.A.(English)	61
10.	M.Sc.(Maths)	61
11.	M.A.(Economics)	25
12.	M.Com.	75
13.	B.Voc.(BIR)	35
14.	B.Voc.(MultiMedia)	27
15.	Industrial Chemistry(Add on)	39
16.	Bio technology(Add on)	65
17.	Travel & Tourism(Add on)	58

6.4 Welfare schemes for

Teaching	02
Non teaching	03
Students	06

6.5 Total corpus fund generated

Rs. 7724327

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-----	Yes	IQAC of the College
Administrative	Yes	-----	Yes	college

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college conducts its examination in accordance with the guidelines provided by the university.

* Date sheet for both UG and PG classes is displayed on university website at least 15 days before the start of examination and if some clash of dates is noticed it is immediately rectified and is displayed on website.

*The Question papers fully sealed in waterproof envelopes are supplied to the college well in time so that these can be matched with the date sheet.

*University van collects answer sheets for their evaluation and after evaluating compiles the results for their timely declaration of results.

*Question papers are set strictly as per the syllabus by the examiners finalised by members of Board of Studies.

*Results are put on website from where these can be downloaded at the earliest.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Earlier examiners for practical examination were appointed by the university but now college teachers themselves conduct practical exams and prepare results which are then sent to University by Examination branch.

6.11 Activities and support from the Alumni Association

The Alumni Association plays a very pivotal role in the holistic development of the Institution since its inception. Even NAAC Peer Team during their visit (cycle II) had also recognized the efforts of alumni association of the college.

During the session 2017-18, the noteworthy contribution by Alumni association are: Van Mahotsav on 18th August, 2017, in which tree plantation drive was carried out in collaboration with Punjab National Bank, A.S.College, Khanna. Around 100 plants of different varieties were planted on this occasion.

On the eve of Teacher's Day, the alumni association organized Annual Function on 14th October, 2017 to honour distinguished alumnus of the Institution who are spreading the fragrance of A.S.College in different fields like Higher Education, Police, Vigilance, Administration and Local Level government etc. S. Shamsheer Singh Dullu, MP, was the chief guest of the function. Surinder Singh Matharu, Environment Engineer, Punjab Pollution Control Board, Patiala was special guest. Dr. Ashwani Sareen SDM and Sh. Surinder Mohan PPS were honoured as our old students.

Annual Kavi Darbar – Mehfil 2017 was also organized on the same day in which renowned poets, shayars from Hindi, Punjabi and Urdu Languages regale the audience, Darshan Butter, Jaswant Jafar, Sukhwinder Amrit, Gurtej Koharwala, Surjit Jajj, Lal Ferijpuri, Rajinder Toki, Tarlochan Lochi, Dharminder Shahid, Dr. Surjit Patar (Padam Shri) and Sardar Panchi(Urdu Shayar) graced the mega event.

The association distributed Rs. 155100 to the students in the form of Scholarships and financial assistance to the deserving and needy students.

6.12 Activities and support from the Parent – Teacher Association

As such there is no Parent Teacher association in the college however the college regularly informs the parents regarding absentees and academic performance of the students and various co-curricular activities of the institution and also invite them on various occasions -Convocation, Prize distribution, annual athletic meet and other events organized by the institute.

6.13 Development programmes for support staff

PF loans, loan through banks, wheat loan, loan against salary to meet emergencies, summer and winter uniform for class IV employees etc. Apart from these usual welfare schemes, the institution has introduced some innovative welfare schemes. The teaching & non-teaching staffs have created contributory staff welfare corpora to extend financial support in case of illness and death. There is a co-operative society which provides loans to the teaching and non-teaching staff. Special efforts are made to liberate the class IV employees of the college from the debt trap by arranging cheap personal loans from the banks. The college arranges the supply of blood to all members of the organization and their relatives during emergencies.

6.14 Initiatives taken by the institution to make the campus eco-friendly

As the college is located on the out skirts of city and is free from different types of pollutions. However the college is well aware about the benefits of ecology. The college has very big lush green Gardens totally surrounded by Trees. Campus has more than 200 species of plants. Green Auditing is done yearly which consists of keeping record of all the plants growing in the campus. Old or dead trees are regularly removed and are replaced by new ones. The NSS unit of the college regularly celebrates Van Mahotsava in the month of August. Silent Power generators, Solar Lights, Nests, Waste Water Management and Vermi-composting unit are some of the eco-friendly initiatives taken by the College to make the campus green and clean.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Establishment of Help Desk Counters for the students for career counseling of new students joining the institution.
- Use of ICT aids in teaching by faculty was encouraged by Audio Visual Cell of the college. The institute has fully equipped ICT class rooms with all amenities
- Mentoring system of students yields good results in establishing good teacher – student relation. Teachers as mentors have developed the culture of attending classes regularly to comply with University norms of 75% Lectures, participation in various co-curricular activities of the college for shaping their personality.
- Students were made aware about benefits of Digital Transactions.
- Promoting Skill Based Programs to strengthen Skill India Initiatives by GOI.
- Strengthening of Non-Formal Courses.
- Enhancing Industry-Academia Interface particularly in the skill based Courses.
- Promoting Yoga Culture among Students to burst stress level among the students by organizing Yoga Camps for the students of different faculties and celebrating various yoga days in collaboration with ‘Vishav Yog Sansthan’.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- At the beginning of the session, an academic calendar is provided by the affiliated university that includes schedule for teaching days, admissions examinations, vacations etc. In accordance with this, IQAC prepared annual activity calendar for Academic/Cultural/Sports and other Co curricular Activities for the session. The departmental feedback is also taken care of by involving all the heads of respective departments in finalization of activity calendar.
- The IQAC motivated all the departments to follow Annual Activity calendar in letter and spirit and monitor the compliance by the respective departments.
- In line with the recommendations of NAAC peer team and deliberations by IQAC with different stakeholders about various measures to be taken by institution, different faculties and non-teaching departments were asked to respond positively to various quality enhancement initiatives.

- Skill Development Courses (B.Voc) in tune with mission of “Skill India”.
- The college website has become more informative and functional as every information and activities of the college is timely updated.
- Holistic Development through emphasis on Sports and Extra-curricular Activities.

7.3 Give two Best Practices of the institution

- Skill Development Courses (B.Voc) in tune with mission of “Skill India”.
- Holistic Development through emphasis on Sports and Extra-curricular Activities.

** Annexure IV*

7.4 Contribution to environmental awareness / protection

- Dedicated approach to realize the goals of the newly initiated nationwide campaign “Swachh Bharat, Swasth Bharat”.
- Regular tree plantation in and around the college campus by organizing ‘Van Mahotsav’ in collaboration with Punjab National Bank and other clubs and societies of the Khanna city.
- The NSS Unit create awareness of environmental hazards and keep the environment clean, green and pollution free in the campus.
- The college has a well maintained Botanical garden, fruit garden, NCC and NSS parks in addition to number of lush green lawns around the whole campus.
- A Vermi-composting unit to manage the solid waste and prevent the burning of Bio waste. A number of Workshops, Lectures and awareness drives to keep the campus eco- friendly.
- Waste Water management and Green audit are some healthy practices followed by college for environmental awareness and protection.
- Removal of unwanted plants and maintenance of the landscape.
- Adopting the use of renewable energy resources, by installing Solar Lights at appropriate points.
- Implementation of e-waste management system.
- Students were motivated not to use non - degradable plastics which causes hazards to the environmental protection.
- Students were awared to celebrate Green Diwali, and motivated them not to burst crackers.

7.5 Whether environmental audit was conducted?

Yes*

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Well maintained campus with excellent facilities and infrastructure.
- Linkages with alumni and local community.
- Eco-friendly college environment.
- Holistic Education- Broad based curriculum with emphasis both on skill development and knowledge building.
- Strong commitment to community service, social justice and empowerment of women.
- Highly qualified faculty committed to holistic development of students by giving proper attention to student cause and their welfare
- Well structured mentoring system.
- Large number of scholarships dispersed to students from marginalized and economically deprived section.

Weakness:

- Lack of hostel facilities.
- ERP system in the pipe line.
- Undue delay by funding agencies for sanctioning of research projects for faculty and students.
- Shrinking responsibilities of State Govt. towards the cause of Education.

Opportunities:

- Capturing the untapped areas like research and consultancy.
- Launching of Entrepreneurship development programs specially to promote self employability.
- Strengthening of Alumni network and linkages with industries to create more avenues for better placement of students in India and abroad.
- Securing more financial assistance from funding agencies for higher education for ensuring holistic education.

Challenges:

- Due to lack of employment opportunities for the students particularly in the state of Punjab, driving students to migrate to foreign countries, which poses threat to the college strength.
- Starting of market driven and industry related UG and PG programs.
- Strengthening of new paradigms in teaching skills by more and more use of ICT.
- Motivation of faculty members for more participation in International Conferences/Seminars/Lectures/Workshops.
- Changing perception that all educational processes should be directed towards preparing students for jobs.
- Paradigm shift in focus on holistic development rather than academics alone.

8. Plans of institution for next year

- To work actively on the various strategies to implement recommendations of NAAC peer team and other regulatory agencies/ experts from academia and Industry regarding various quality enhancement measures.
- To build required infrastructure and complete formalities of PU and regulatory bodies for starting M.Sc (Chemistry) from next academic session.
- More efforts will be made in the sphere of extension activities and Institutional Social responsibility.
- More proposals will be submitted to the UGC and other funding agencies for financial assistance to build infrastructure and to organize seminars, conferences and workshops etc.
- Research capacity building for the faculty by participation in International and National Conferences/Seminars/Workshops and to publish their research work.
- Building Career Paths and/or enhancing core competencies of the students for tapping Global opportunities.

Name: Dr. Sanjeev Kumar

S. Kumar

Signature of Coordinator, IQAC

Name: Dr. R.S.Jhanji

R.S. Jhanji

Signature of Chairperson, IQAC

Principal
A.S. College Khanna (Ldh.)

Academic Term-I (a) Odd semesters	22-07-17 Saturday	To	29-09-17 Friday	(57 Teaching days)
Autumn Break	30-09-17 Saturday	To	09-10-17 Monday	(10 days)
Academic Term-I(b)	10-10-17 Tuesday	To	01-12-17 Friday	(42 Teaching days)

Total Teaching days of Academic Term I=57+42= 99 days

End Semester Examinations	02-12-17 Saturday	To	21-12-17 Thursday	(17 days including Saturday)
Semester Vacation (Winter Break)	22-12-17 Friday	To	07-01-18 Sunday	(17 days)
Academic Term-II Even semesters				
Colleges reopens after Semester Examination	08-01-18 Monday	To	10-05-18 Thursday	(96 Teaching days)

Total Teaching days of Academic Term II = 96 days

End Semester Examinations	11-05-18 Friday	To	01-06-18 Friday	(19 days including Saturday)
Summer vacation (tentative)	02-06-18 Saturday	To	08-07-18 Sunday	(37 days)

Total Teaching days of academic term I & II = 99+96 = 195 days

Annexure II

Proposed Activity Calendar for the Session 2017-18

(In line with University Academic/ Holiday Calendar, (Annuxure &))

Month	Date	Activity	Department
July	Ist Week	Merit Lists for admission to BCA, B.Com, M. Com, M.Sc (Maths), M.Sc (IT) to be displayed. College Opens on 10-07-2017 and Normal Admission for all courses starts. Interaction by Principal with the staff members to discuss admission process to be followed and to introduction-cum- induction of newly recruited staff members. Subject Allocation and Preparation of Time-Table	Concerned Departments Admin/ All Departments All Departments All Departments
	2 nd Week	Commencement of Teaching Work for 2 nd , 3 rd years of all courses.	All Departments
	3 rd Week	Commencement of Teaching Work for First Year's of all Courses.	All Departments
	4 th Week	General Assemblies for First Year Students at UG & PG Levels. Special Assembly only for all the Girls Students of the College.	Principal/ All Departments Principal/ All Departments
August	Ist Week	Inter class competitions for various games: Chess, badminton, table tennis, basketball, volleyball, cricket, cross country, football, kabaddi & tug of war.	Physical Education

		One day NSS camp	NSS
	2 nd Week	Exhibition on the topic “The Taruma Of Partition’ Lecture on Independence Day	History Political Science
	3 rd Week.	VAN- MAHOTSAVA	NSS
	4 th Week	Extension Lecture on the Contemporary topic GST. IQAC Meeting	Commerce IQAC
September	Ist Week	Swachhata Pakhwara	NSS
	2 nd Week	Meeting of Students’ Welfare Council	Dean, SWC
	3 rd Week	Conduct of Play/Drama	English
	4 th Week	Class Tests to be conducted.	All Departments/ Examination
October	Ist Week	IQAC Meeting.	IQAC
	3 rd Week	caption contest	English
	4 th Week	Online Submission of Assignments. Annual Function of Alumni Association.	Chemistry Alumni Association
November	Ist Week	One day trip to Kasauli and Pinjore Garden	Chemistry
	2 nd Week	Excursion trip Celebration of National Education	Economics Punjabi

		Day. Sanjivalta Diwas on the eve of birthday of Guru Nanak Dev Ji	All Departments
	3 rd Week	One day national seminar on The Dawn And Dusk Of 20TH century	History
	4 th Week		
December	Ist Week	No dues of students for all UG and PG Classes Issue of Admit Card for Semester Classes	All Departments Admin Department
	2nd Week	Commencement of Semester Examination. IQAC Meeting Subject Allocation & Preparation of Time Table for Even Semester.	All Departments IQAC All Departments
	4th Week	Seven days NSS Camp for both Boys and Girls Wings. Blood Donation Camp	NSS NSS
January	Ist Week		
	2 nd Week		
	3 rd Week	National level Examination (NGPE-2018)	Physics
	4 th Week	Contech 2018 in collaboration with ACT Mumbai. Workshop on “ Collimation of Telescope ”	Chemistry Physics

		Veteran walk (Male and Female)	Physical Education
Feburary	Ist Week	Cross Country Competition	Physical Education
	2 nd Week	11 th Dr. B.S. Minhas Memorial Lecture on “Recent Macro-Economic Events in India: Policy Responses”.	Economics
	3 rd Week	<i>Maat Bhasha Diwas (slogan & Essay writing Competition)</i> One day excursion trip for PG Students	Punjabi Commerce
	4th Week	66 th Annual Athletic Meet Online quiz contest One day excursion trip for UG students. Creative Writing Competition	Physical Education Physics Commerce English
March	2 nd Week	One Day National Seminar On the Topic Effective implementation of Choice Based Credit System Benefits and Challenges	Commerce
	3rd Week	Exhibition on Advertisement campaign reflecting women empowerment. Education Trip Movie show on Biography of Stefan Hawking Youth Empowerment Day Extension Lecture	Commerce History Physics Political Science Computer Science

		Excursion Trip Excursion Trip	Commerce History
		Extension Lecture Extension Lecture Excursion Trip	English History Physics
	4 th Week	‘Periodic Table Writing’ contests and ‘Guess the Chemical Term’ competition IQAC Meeting Workshop on molecular modeling using Avogadro Software. Workshop has been conducted on “ Applications of Origin software ”	Chemistry IQAC Chemistry Physics
April	Ist Week	Workshop on Hardware Assembly	Computer Science
	2nd Week	Educational Tour to Virhd Asharm Bullepur Khanna.	Sociology
	3rd Week	Excursion trip for BIR students. Excursion trip for students.	Commerce Political Science
	4th Week	Annual Prize distribution function	Examination/All Departments
May	Ist Week	No dues of students and issue of Roll No Slips	Admin/ All Departments
	2 nd Week	Commencement of Semester Examination	All Departments
June	3rd Week	International Yoga Day Celebrations	Yoga Association

Annexure III

Feedback from Stakeholders (1.3)

The college has a well oiled mechanism for collecting feedback from students. Suggestion boxes have been installed for students at most frequented places such as the Central Library, Common Room and Canteen. They are encouraged to deliver their feedback directly to their respective departments. The feedback is also collected through informal discussions held with the students at different fora. The students convey their opinion about the academic and other co-curricular aspects of the college through the representatives of Students Welfare Council. The members of the Governing Body, parents, alumni, retired teachers, eminent academicians and media attending the college functions also provide their valuable inputs for overall development of the institution. Popularity of social media like face book has been exploited by the college as an efficient tool for receiving feedback. The students and other stakeholders can post their suggestions on the face book account of the college. The entire feedback obtained is thoroughly analyzed in the Annual Review Meeting of IQAC to devise corrective and remedial steps for strengthening existing practices and undertake new initiatives for curriculum enrichment and different modes of student evaluation. The relevant feedback regarding syllabus and final semester examination question papers is also given to the university through Principal and other faculty members represented on syndicate/senate, Board of Studies and Academic Council of the university. Further, the faculty of the college remains in touch with Board of Studies of concerned departments. The same has been conveyed to the University through appropriate channels and corrective measures put in place. Fruitful discussions also take place during inspections carried out by university for commencement of new programmes/courses where faculty members have the opportunity to interact with the members of the inspection committee. The feedback was also taken from the various resources persons from academia and Industry invited by different departments to deliver extension lectures, workshop and guest lectures etc.

Annexure IV (Best Practices of the Institution)

Best Practice - I

1. Title of the Practice

Emphasis on Skill Development Courses (B.Voc) in tune with mission of “Skill India”.

2. Goals

- To equip the students with basic career oriented skills in fields of their interest.
- To make education, employment and social life of the students more gainful.
- To enhance the aptitude, creativity, leadership and management skills of the students.
- To focus on the development of emotional, intellectual and interpersonal skills of the students.

3. Context

To develop skill among students in tune with the mission of “Skill India”, the college in addition to other regular UG and PG programmes under the umbrella of Panjab University, also offers UGC funded vocational degree courses (B.Voc- Banking Insurance & Retail; B.Voc- Multimedia-Animation & Graphics), Career Oriented Programs(Computer Based Accounting; Biotechnology; Industrial Chemistry; Travel & Tourism) and short-term Skill Development Courses (non-formal mode: Crash Course in Use of Internet; Preliminary Course in German language; Preliminary Course in French Language; Special Coaching Programme for IELTS and TOEFL; Crash Courses in Personality Development Vermicomposting).

➤

4. The Practice

- During IX Plan (1997-2002) vocational subjects Foreign Trade Practices & Procedure as an elective subject for students of B.A Degree(1997-1998) and subject of Computer Application in the curriculum of B.Sc and B.A degrees as an elective subject (2001-2002) were introduced.
- To strengthen the conventional programme of B.Com Degree, during X Plan (2002-2007) college successfully implemented 03 Career Oriented Programmes of Computer Based Accounting, Business Statistics & Computer, and Foreign Trade Procedure (2004-2005).
- During the XI Plan, UG programs were further diversified with introduction of 03 more Career Oriented Programmes of Biotechnology, Industrial Chemistry and Travel & Tourism(2012-2013).

- During the session 2014-2015, the college started UGC funded vocational degree courses: B.Voc degree in Banking Insurance & Retailing, and B.Voc degree in Multimedia- Animation & Graphics under Kaushal Scheme.
- The institution offers 06 short-term skill development courses in non-formal mode: Crash Course in Use of Internet; Basics in Accounting; Preliminary Course in German language; Preliminary Course in French Language; Special Coaching Programme for IELTS and TOEFL; Crash Course in Personality Development and Vermicomposting.

The course content and instruction material of these skill development courses has been designed to cover both the knowledge and skill components. The institution also makes the optimal utilization of experienced faculty and available infrastructure. These courses can be opted by students irrespective of their regular degree streams.

5. Evidence of Success

- 224 students have been enrolled in these Skill based and Career Oriented Programmes during the session 2017-18.
- The basic practical tips provided through the language courses have helped the students to qualify IELTS and Embassy interviews for joining higher education courses abroad.
- Some of the students of rural background have successfully started practicing vermi composting at home.
- Industrial Chemistry students learnt the art of making soap under the guidance of Prof. Renu Bala.
- A workshop on molecular modeling using Avogadro Software was organized in the month of March for the students of B.Sc. I under the spoken tutorial project of IIT Mumbai, a programme of MHRD, GOI.
- Extension lecture on the topic "Cyber Security" was organized on 20th March, 2018. Dr. Navdeep Singh, Associate Prof., Department of Computer Science, Mata Gujri College, Fatehgarh Sahib was the resource person.

6. Problems Encountered & Resources Required

- Lack of awareness among the masses about the importance of these skill based programs.
- Obstacles to create linkages with skill based industries (Service and IT sector).
- Expensive and Non availability of latest softwares of Multimedia, Soft skills and other career oriented programs (Banking, Insurance and Retailing).
- No skill based centre set up by the Skill Development Council in near by areas.

Best Practice - II

1. Title of the Practice

Holistic Development through emphasis on Sports and Extra-curricular Activities.

2. Goal

- To inculcate the qualities of team spirit, nationality, brotherhood, social responsibility, leadership among the students.
- To develop moral, cultural and spiritual values among the students.
- To provide opportunity to the students to present their hidden talents, skills and creativity at different fora of college and university.
- To create healthy environment for recreation, relaxation and bursting stress in students.
- To accord priority to physical and mental health through sports and other co-curricular activities for all round development of the students.
- To provide guidance, training and coaching to the students for improving their performance in different events at inter college, university and national level.
- To motivate students by providing financial incentives for outstanding performance and bringing laurels to the institution.
- To add colors and flavors in the repute of the institution and to build our institution a renowned brand in the *Illaqa*.

3. Context

The importance of extracurricular activities in the institution is well recognized. These activities exist to complement the academic curriculum and to augment the students' overall personality. These activities have a positive impact on the students learning and development. Working together with other students in various activities, they learn inter personal skills, team spirit, and managing conflicts. Participation of students in these activities helps them to understand the importance of critical thinking, time management, academic and intellectual competence.

As "A.S. Graduate" should be knowledgeable and Skilled, Creative and Communicative, Virtuous and Considerate, Aware and Socially Responsible, so in order to ensure parallel growth of these graduate attributes, the institution is committed to undertake a diverse range of co-curricular activities and initiatives besides academic activities. These activities channelize both the physical and mental domains of their life energy.

4. The Practice

In order to achieve the aims and objectives of this practice, different committees are constituted in the beginning of each academic session. These include Staff Advisory Committee, Sports Council, Library Advisory Committee, Editorial Board, Examination Board, Time Table

Committee, , Students Welfare Committee, Green Brigade, Youth Services Club, Extra Co-curricular activities, Red Cross Committee, Red Ribbon Club, Yoga & Health club, Career Guidance & Placement Cell, Audio Visual Aid Cell, Canteen Committee, Discipline Committee, Anti-Ragging Committee, Transport/College Bus Committee, Campus Beautification Committee, Parking Shed Committee (Staff & Girls), Committee for Boys and Girls Common Room, NAAC Processing Committee, Economics Forum, Brilliant Students Club, Building Committee, Amalgamated Fund Committee, Committee for Maintenance of Electric Generator, Photography & Astronomy Club, Fee Concession Committee, Committee for maintenance of Sports Stadium, UGC Cell, Research Wing, College Automation & Website Committee, Disaster Management Committee, Community Development Cell, Anti Narcotic Club, Special Cell for Redressal of Women Grievances & Complaints of Harassment (both Mental & Sexual), Legal Cell. Besides many departmental level bodies like, English Literary Society, Hindi Sahitya Sabha, Punjabi Sahitya Sabha, , History Association, Biology Association, Chemistry Association, Commerce Association, Political Science Association, Computer Association, Economics and Planning Forum.

The major events are duly mentioned in the proposed Annual Activity Calendar of the institution. The students are timely informed about these events by circulating notices/brochures highlighting the details of these events. The faculty members having expertise and participation in different events are made teacher-in-charge/mentors for the respective events so that the students may be properly trained before participation in these events being organized at the college level, zonal level, inter-zonal level and national level. The spectrum of extra-curricular activities for the students includes: sports events and youth & heritage festival events (drama, debate, elocution, quiz, folk song, folk dance, group songs, group dance, solos dance, music vocal, music instrumental, music vocal, poem recitation, mime, skit, photography, clay modeling, poster making, story writing etc.), NSS activities, NCC activities, Yoga, public speaking etc.

The Department of Physical Education organizes intramural sports competitions in the college for ensuring mass participation of students. Around 1000 students participated in all these inter/intra departmental competitions. Students are trained for participation in university and inter-university level. The Department also organizes two days Annual Athletic Meet of the college in which hundreds of students from different disciplines participate in various track and gymkhana events. The institution is well equipped with the necessary infra-structural facilities (playgrounds, stadium, sports equipment etc.) to carry out these sports activities. The Indoor facilities like gym, carom-board, chess, table-tennis, badminton etc. and out-door games like

volleyball, basketball, cricket, kabaddi etc. are provided to the students almost throughout the year.

The Department of Cultural Affairs organizes various talent hunt events for selecting the students for final participation in the zonal, inter-zonal and national level festivals. There exist ample facilities (an improvised Open Air Theatre, Varis-Shah-Museum, Music Room, Home Theatre, DVD Player, Musical Instruments, Bhangra Kit, Main Auditorium, sound systems etc.) for preparing and cultural activities and organizing college/ zonal/inter-zonal level festivals.

In addition to sports and cultural events, the NSS Units, NCC Units, Red Cross Committee, Yoga & Health Club, and different Departmental Societies/Clubs also organize a variety of extra-curricular programmes such as photography competition, poster making competition, field excursions, NSS Camps, video shows etc. for students and faculty members. A large number of members of the Alumni Association, village Panchayats, Municipal Committees, and other leaders of the community are invited to all cultural and sports functions of the college.

5. Evidence of Success

During the session 2017-18 the college invested huge amount of approx Rs.12,33852 for the upliftment of sports and extra co-curricular activities, in addition to the financial assistance from outside agencies to achieve the goal of holistic development.

The following activities during the session added another feather to the cap of the institution:

- During the session (2017-2018) our sportsperson have won 04 Gold and 01 Silver, 01 Bronze medal at National Level Competitions, 03 silver and 02 Bronze at State Level Competitions and 01 Gold, 03 Silver and 09 Bronze medals in Panjab University Inter-college Tournaments.
- The details of achievements in various sports events at national, State and Intervarsity level are:

Sr No.	Name	Class	Achievements
1.	Mohit Manro	B.A.III	<p>Participated in Senior National Men Gymnastics Competition held at Chandigarh.</p> <p>Participated in All India Intervarsity Gymnastics Competition held at Patiala.</p> <p>Silver and Bronze Medal in Punjab State Men Gymnastics Championship</p> <p>Bronze Medal in Senior state Gymnastics Championship</p>

			Gold, Silver and two bronze Medals in PU Inter College Gymnastics Competitions held at Chandigarh.
2.	Ankush Shoree	B.A. I	<p>Participated in National Elite Boxing Championship held at Vishakhapatnam.</p> <p>Bronze Medal in PU Inter College Boxing Competitions held at Chandigarh.</p> <p>Silver Medal in Senior state Boxing Championship.</p> <p>Gold Medal in North Zone Boxing Championship.</p> <p>Bronze Medal in Senior Khelo India Boxing Championship held at Patiala.</p> <p>Bronze Medal in Junior National Boxing Championship.</p> <p>Gold Medal in National Boxing Championship held at Mumbai.</p>
3.	Sunny Chauhan	B.A.III	<p>Participated in Senior National Men Gymnastics Competition held at Chandigarh.</p> <p>Silver Medal in PU Inter College Gymnastics Competitions held at Chandigarh.</p> <p>Silver Medal in Punjab State Men Gymnastics Championship</p> <p>Bronze Medal in Senior state Gymnastics Championship</p>
4.	Rahul Kumar	B.Voc.II	<p>Participated in Senior National Men Gymnastics Competition held at Chandigarh</p> <p>Silver Medal in PU Inter College Gymnastics Competitions held at Chandigarh.</p> <p>Silver Medal in Punjab State Men Gymnastics Championship</p> <p>Bronze Medal in Senior state Gymnastics Championship</p>
5.	Pulkit Vij	B.A.I	Silver Medals each in PU Inter College weight lifting and power lifting Competitions held at Mandi Gobindgarh.

			Silver medal in Junior state weight lifting Championship.
6.	Tarun Krishna	B.Voc.III	Silver Medal in PU Inter College Gymnastics Competitions held at Chandigarh.
7.	Gursewak Singh	B.A.III	Silver Medal in PU Inter College Gymnastics Competitions held at Chandigarh.
8.	Amanpal	B.Sc.I	Silver Medal in PU Inter College Gymnastics Competitions held at Chandigarh.
9.	Panakj Yadav	B.Com I	Silver Medal in PU Inter College Gymnastics Competitions held at Chandigarh.
10.	Attinderpal Singh	M.A.I	Bronze Medal in PU Inter College Taekwondo Competitions held at Chandigarh. Two Gold Medals in Junior National Karate Championship held at New Delhi. Gold Medal in Independence Cup Karate held at New Delhi.
11.	Gurpreet Singh	B.Com III	Bronze Medal in PU Inter College Taekwondo Competitions held at Chandigarh. Gold Medal in Junior National Karate Championship held at New Delhi. Gold Medal in Independence Cup Karate held at New Delhi.
12.	Maninderjeet Singh	M.A.II	Bronze Medal in PU Inter College Tug of War Competitions.
13.	Paramraj Singh Dhillon	B.A. III	Bronze Medal in PU Inter College Tug of War Competitions held at Chandigarh.
14.	Amritpal Singh	B.A. III	Bronze Medal in PU Inter College Tug of War Competitions held at Chandigarh.
15.	Inderpal Singh	B.A. III	Bronze Medal in PU Inter College Tug of War Competitions held at Chandigarh.

16.	Khushpreet Singh	B.A. III	Bronze Medal in PU Inter College Tug of War Competitions held at Chandigarh.
17.	Gurvinder Singh	B.A. III	Bronze Medal in PU Inter College Tug of War Competitions held at Chandigarh.
18.	Preetinder Kumar	B.A. III	Bronze Medal in PU Inter College Tug of War Competitions held at Chandigarh.
19.	Harjinder Singh	B.Sc III	Bronze Medal in PU Inter College Tug of War Competitions held at Chandigarh.
20.	Tejinder Singh	B.Com II	Bronze Medal in PU Inter College Tug of War Competitions held at Chandigarh.
21.	Chitranjan Kumar	B.A.II	Bronze Medal in PU Inter College weight lifting Competitions held at Chandigarh
22.	Gursahib Singh Mann	B.A. I	Bronze Medal in PU Inter College Boxing Competitions held at Chandigarh.
23.	Manpreet	B.A. I	Bronze Medal in PU Inter College Wrestling Competitions held at Chandigarh.

- The Department of Physical Education organized inter class competitions in nine sports disciplines for the session 2017-18. Ten Inter Class Competitions were organised for boys included chess, badminton, table tennis, basketball, volleyball, cricket, cross country, football, kabaddi, tug of war, whereas four Inter class competitions were organized for girls namely chess, badminton, table tennis and tug of war. 1340 students participated in the event.
- The Department of Physical Education organized 7 km Cross Country Competition for the college students on 02-02-2018, which was flagged off by Principal Dr. R.S. Jhanji. Total 122 students of the college participated in this competition.
- Veteran walk (Male and Female) was organized on 28-01-2018, which was flagged off by Dr. P Jain, Jain Bones and Super Speciality Hospital Khanna. Total participants were 65 from which 58 were male and 07 were female. The best male and female walkers were honoured with gift vouchers.
- 66th Annual Athletic Meet was organized on 6th and 7th March, 2018. Total 534 athletes (316 men & 218 women) participated in this event. On the inaugural day of the meet, Sh. Balwinder Singh Bhikhi (P.P.S.) S.P. Police District Khanna was the

chief guest and Sh. Hemraj Vij (USA) was guest of honour. On the closing day of the meet, prizes were distributed by chief guest S. Gurkirat Singh, MLA Khanna and guest of honor S. Lakhvir Singh Lakha, MLA Payal. Harmanpreet Singh of M.A.II (History) and Sukhwinder Kaur of B.C.A. III were declared best athletes in men's and women's category respectively. Cash prize of Rs. 2100 were given to both athletes.

The college focused not only on the sports activities, but involved the students in other co-curricular activities to ensure holistic development of the students

During the session 2017-18, our participants have earned a total of 29 prizes (10 First, 10 Second, 09 Third) in various items in Panjab University Zonal Youth & Heritage Festivals which was held at Guru Nanak National College, Doraha, , Distt. Ludhiana from 24-09-2017 to 27-09-2017. The college won the following prizes:

First Prize : Naala Making, Indian Group Song(Individual), Photography, Installation, Knitting, Cross- Stitch(Dasuti), Ladies Traditional Song, Ladies

Traditional

Song (Individual), Group Folk Song, Kavishri.

Second Prize: Peerhi Making, Poem Writing, Short Story Writing, Quiz, Clay Modeling,

Bagh, Crochet Work, Group Folk Dance, Kali (Team), Kali.

Third Prize: Folk Dance, Guddiyan Patole Making, Mitte De Khidaune, Cartoon Making,

Poster Making, Indian Orchestra, Phulkari(Embroidery), Giddha, Vaar.

- Organised the Exhibition on 14th August 2017 to 19th August 2017 on the topic "The **Taruma Of Partition**".
- The NSS unit celebrated VAN-MAHOTSAV on 18-8-2017 by the collaboration of PNB and Alumni association of this college.
- Seven days NSS Camp was held from 23-12-2017 to 29-12-2017 in village Kauri. 120 NSS volunteers and 13 Non students Volunteers attended the Camp.
- The department of Physics conducted a National level Examination (NGPE-2017) on January 21, 2018
- P.G. Department of Punjabi Celebrated **Maat Bhasha Diwas** (slogan & Essay writing Competition organized) on 21th February, 2018.
- A Poster making competition was organized by the department on 28-02-2018 to celebrate Science day.

- International Yoga Day was celebrated in the college on 21st June, 2018, in which Principal, Staff and students performed different *asans and pranayaams*. The importance of Yoga in daily life was also highlighted on this occasion.
- Department of English organized a drama in September 2017, caption contest in month of October 2017 and creating writing competition in Feb 2018.
- Chemistry Department provided water consultancy to a number of faculty members and students on the basis of water samples analyzed in the chemistry lab during the session 2017-18.
- A workshop on molecular modeling using Avogadro Software was organized in the month of March for the students of B.Sc. I under the spoken tutorial project of IIT Mumbai, a programme of MHRD, GOI.
- 6 NSS volunteers attended **HIKING and TREKKING** camp at Nauni, Solan, H.P organised by Youth Welfare Department, Pan jab Univ. Chandigarh from 30-6-2017 to 8-7-2017.
- NSS unit organized **Swachhata Pakhwara** from 1-15th September 2017.
- PG department of Commerce organized an exhibition dedicated to women day on 12th March, 2018. The theme of the exhibition was *Advertisement Campaign reflecting women empowerment*.

6. Problems Encountered & Resources Required

- Difficulty in motivating the students to participate in extra-curricular activities as they fear academic loss and obstacle in preparation of various competitive exams.
- Due to increasing competition and professionalism, more coaches and trainers are required, which again involve huge investment.
- Significant amount of funds are required for creating and maintaining infra-structural facilities for carrying out these activities.

7. Contact Details

Name of the Principal: Dr. R.S. Jhanji

Name of the Institution: A.S. College

City: Khanna (Punjab)

Pin Code: 141 402

Accredited Status: Re-Accereditd Grade 'A' with CGPA 3.51

Work Phone: 01628-229470

Website: www.asckhn.com

Mobile: +91-9814901233

Fax: 01628-229470

E-mail: asckhn@rediffmail.com